

FIRE – 317 – 901

**SYLLABUS
Fall 2005**

Thur. | 7-9:40 p.m.

Location: School of Business Room :2132

Email: steve.brincefield@thalhimer.com (Instructor)

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READING MATERIALS

PRINCIPLES OF REAL ESTATE MANAGEMENT

Fourteen Edition

Institute of Real Estate Management

Supplementary Materials as distribute in class

Outside reading

COURSE OBJECTIVES

The course objectives or approaches used to teach FIRE are: to introduce the student to real estate theory and practice as it relates to real property management.

The purpose of the course is to : serve primarily as a introductory course focusing on the fundamentals of the real estate management process including both residential and commercial (office, retail, etc.) property examples .The course is geared to the supervising property manager rather than the site manager.

PREREQUISITES

To receive the greatest benefit from this course, students should have successfully completed : other real estate fundamental courses including Principles, Law, Brokerage and other business related courses.

COURSE WEBSITE

A Website for this course has been created using VCU's Blackboard course management tools. To access this site, go to <http://www.blackboard.vcu.edu> click on Login, enter your first initial, last name, and last 4 digits of your social security number (no spaces, e.g. drphil1234) as your user name and your entire SS # (no dashes) as your password. This will get you to your My Blackboard (mybb) page, where you can click on the course link to get to the course website.

PARTICIPATION

Individual participation encouraged relative to class topics and current events

ATTENDANCE POLICY

Attendance is recorded each class. Final grade is a factor based on attendance

TESTING AND PROJECTS

Mid-term and Final Exam

COURSE GRADING SCALE

Per University guidelines.

HONOR SYSTEM

Students are reminded that the academic campus at VCU operates under the Honor System. A full description of the Honor System is printed in full in the VCU Resource Guide. Students are responsible for:

- * Understanding the type of conduct which are deemed unacceptable.
- * Refraining from committing any act of cheating, plagiarizing, facilitating academic dishonesty, stealing, or lying.
- * Reporting every instance in which the student has a suspicion or knowledge that academic conduct which violates this policy to faculty.

POLICY ON DISABILITIES

VCU is committed to a policy of equal opportunity an affirmative action in education and employment and complies with the requirements of the Rehabilitation Act of 1973 and the American Disabilities Act of 1990. If you require special accommodations, please contact the instructor at your earliest convenience.

STUDENT EMAIL ACCOUNTS

All students are required to obtain an official VCU student Email account within one week of the beginning of the semester when they enroll. Students - both currently enrolled and incoming – may obtain their account over the Web at anytime by going to the "Academic" section of the "Getting a Computer Account" Web page found at www.vcu.edu/it/computer_accounts.html. A student Email account created on the VCU Web is the official Email address to which the University will send Email communications. This official address will be recorded in the University's electronic directories and records for that student. Once a student receives an email address, it is accessible

from anywhere on the web through the WebMail interface. Furthermore, if you are using Blackboard for your class the student needs a VCU account.

Given the recent virus attacks and worms, as well as any new threats that may arise, VCU believes it to be safer to only accept mail from a valid VCU address rather than Hotmail, MSN, AOL, etc. Since VCU is trying to integrate technology into the classroom and still maintain some semblance of safety, the instructor may only accept mail from students that originate from a valid VCU email address. I will not accept assignments (which are often sent as attachments) from outside email addresses.

WEATHER POLICY

Please be aware that in the event of inclement weather, only the President or Provost can cancel classes. If the decision to cancel classes is made before school opens, the announcement will be on local radio and television stations. Notice of cancellations that occur after the business day has started will also be announced on the same stations, but we will notify all departmental offices as soon as we are notified and ask that both email and voice mail messages be sent to all faculty. As long as the university is open, classes must be held. The university maintains an inclement weather telephone number, (804) 278-1727, as well as an inclement weather web page found at <http://www.vcu.edu/weather/>.

Any assignments or exams scheduled for the cancelled class will be due at the next class immediately following the one cancelled.

POLICY ON COMPUTER ETHICS

<http://www.students.vcu.edu/rg/policies/rg7compu.html>

Please contact the instructor or Dean's office for further information or concerns.

POLICY ON SEXUAL HARASSMENT

<http://www.students.vcu.edu/rg/policies/rg7harass.html>

Please contact the instructor or Dean's office for further information or concerns.

IMPORTANT DATES

Thanksgiving Break – November 25th – 28th – Evening Classes meeting after 4:00 p.m. will not be held on November 24th.

Last Day to Withdraw from Class – November 5th

Reading Days– October 21 & 22 – No Class at Monroe Park Campus